

2026 Site Coordinator Survey

Dear Site Coordinator,

Thank you for taking 15 minutes of your time to complete this survey. This survey includes both factual program information and personal opinions. While factual program information may be reported at the individual site level, **all opinion-based responses will be combined with those from other Site Coordinators and reported in aggregate to ensure anonymity and confidentiality.**

To be included in the Grantee Data Tables for continuous improvement, at least three Site Coordinators from the same grantee must respond. MiLEAP will also receive aggregated statewide data for program improvement purposes.

If you have any questions or concerns, please contact Dr. Jamie Wu at 517-884-1412 or email the MSU team at ezhelp@msu.edu. (IRB exempt number STUDY202600013)

Q1. Were you the Site Coordinator for the entire school year (September 2025-June 2026)?

Yes

No

Q2. Were you the Site Coordinator for this site last school year (September 2024-June 2025)?

Yes

No

NA: This is a new site

Q3. What students do you give priority to?

	We give priority to..		We have easy access to know who they are	
	YES	NO	YES	NO
Prior program participants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Chronically absent students (Missing 10% of school)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Academically struggling students	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Students with behavioral challenges	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Students with special needs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Free/reduced price meal students	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
English language learners	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Students experiencing homelessness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify):

Q4. What percentage of youth in your program needed additional social, emotional, or behavioral support this year?

Q5. What was your staff turnover rate during the past school year?
(For example, if 4 staff left during the year and you had an average of 20 staff across fall 2025 and spring 2026, your turnover rate would be $(4 \div 20) \times 100 = 20\%$.)

The questions below ask about **YOUR DAY SCHOOL**

Q6. How invested were these people in the success of your program?

	Not invested at all	Only a little	Neutral	Invested	Highly invested
Principal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Administrative staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
School-day teachers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q7. How frequently do you or someone from your program do the following with the day school?

	Weekly	Monthly	Once or twice per semester	Yearly
Check in on individual students' progress or needs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Review individual students' grades or test scores	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Learn about individual students' school-day attendance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Celebrate student successes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Get updates on homework assignments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stay informed about grade-level instructional progress	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Learn about upcoming school events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attend school events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attend school staff meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Coordinate space sharing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q8. Did you encounter any major school-related challenges in this program year (June 2025-June 2026)? (Check all that apply)

- Program moved to a new site
- School reorganized (i.e., merged with another school)
- School-day administration changed
- School was faced with budget cuts that affected the program
- Superintendent changed
- School showed minimal interest in collaboration
- Difficulty accessing student information
- Limited access to school space or shared facilities
- Other (please specify): _____
- None of the above

Q9. Other **major challenges at the school or district** that affected your program (Please describe):

This section asks you questions about YOUR OUT-OF-SCHOOL TIME (OST) SITE

Q10. Did you encounter any of these challenges during your programming year? (Check all that apply)

- Adjusting to new program leadership
- Insufficient funding
- Staff shortages or high staff turnover
- Scheduling conflicts or competition for student participation with other programs in the building
- Transportation coordination for students
- Low or inconsistent youth attendance
- Keeping students engaged and motivated
- Meeting youth's diverse academic needs
- Supporting youth with social-emotional and behavioral challenges
- Limited family engagement or communication
- Other (please specify): _____
- None of the above

Q11. How important is data in making decisions on program improvements?

- Not very important; decisions are mostly made based on other factors (i.e., funding, staffing, etc.)
- A little important
- Somewhat important
- Very important; decisions are mostly made based on survey results or other data

Q12. How many staff participate in the PQA self-assessment?

Q13. How many staff are involved in creating the improvement plan?

Q14. Below, we ask about how you feel about your job. Remember, no one at the program will be given your individual answers--your answers will be kept private.

	Strongly disagree	Disagree	Neither disagree nor agree	Agree	Strongly agree
I am satisfied with my job at this after-school program.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q15. How much do you agree that your Project Director does the following things with you?

	Strongly disagree	Disagree	Neither disagree nor agree	Agree	Strongly agree
Making sure that program goals and priorities are clear to me.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Providing me with opportunities to collaborate with other site coordinators or co-plan with my team.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Visiting my site regularly.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Being available during the program hours.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Giving me useful feedback.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q16. Is there anything else you would like to share with us?

 Thank you very much for completing this survey. Your answers will be used to help improve 21st Century and other youth programs in Michigan.